

# **EXHIBIT 1**

This notice supplements our previous notice dated March 28, 2023. Our prior submission is attached hereto as *Exhibit AA*. The investigation into this matter is ongoing, and this notice will be supplemented with any new significant facts learned subsequent to its submission. By providing this notice, The Burton Corporation (“Burton”) does not waive any rights or defenses regarding the applicability of Maine law, the applicability of the Maine data event notification statute, or personal jurisdiction.

### **Nature of the Data Event**

On or about February 11, 2023, Burton experienced a disruption to certain computer systems following a sophisticated cyber-attack. Burton quickly launched an investigation to determine the nature and scope of the activity, working with industry-leading computer forensics specialists to determine what happened and what information may have been affected. The investigation identified a limited number of files and folders as potentially accessed or taken by an unknown actor. Burton commenced a thorough review to determine whether sensitive information was present in the impacted files and folders.

As stated in our previous notice, Burton collects data from The Chill Foundation (“Chill”), a 501(c)(3) nonprofit organization that is located on Burton’s campus at 180 Queen City Park Road, Burlington, Vermont 05401. The investigation determined that personal information related to current or former employees of Chill, as well as dependents and beneficiaries, was also potentially accessed or taken by an unknown actor. Burton notified Chill of this event and is notifying impacted individuals associated with Chill if it determined that their personal information was impacted.

Since notifying your office on March 28, 2023, Burton provided written notice of this incident to forty-five (45) additional Maine residents whose information was present in the files and folders that may have been accessed or taken. Forty-one (41) Maine residents are related to Burton, and four (4) Maine residents are related to Chill.

While the information varies for each individual, the information that could have been subject to unauthorized access for these additional Maine residents includes name, date of birth, Social Security number, driver’s license number or state-issued identification number, passport number, and financial account information.

### **Notice to Maine Residents**

On or about May 5, 2023 and May 26, 2023, Burton provided written notice of this incident to the additional forty-five (45) Maine residents. Written notice was provided in substantially the same form as the letter attached here as *Exhibit A*. Burton’s investigation into this event is ongoing. Burton may supplement this notification if it is determined that a significant number of additional Maine residents were impacted by this event.

### **Other Steps Taken and To Be Taken**

Upon discovering the event, Burton moved quickly to investigate and respond to the incident, assess the security of Burton systems, and reset relevant account passwords. Burton also began reviewing the contents of impacted systems to determine whether they contained personal information in order to identify potentially affected individuals. Further, Burton notified federal law enforcement regarding the event. Burton is also working to implement additional safeguards and training to its employees and is reviewing existing policies and procedures to reduce the likelihood of a similar future incident. Burton is providing access to credit monitoring services for one (1) year, through Experian, to individuals whose personal information was potentially affected by this incident, at no cost to these individuals. Burton is also notifying relevant state regulators, as required.

Additionally, Burton is providing impacted individuals with guidance on how to better protect against identity theft and fraud. Burton is providing individuals with information on how to place a fraud alert and security freeze on one’s credit file, the contact details for the national consumer reporting agencies, information on how to obtain a free credit report, a reminder to remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring free credit reports, and encouragement to contact the Federal Trade Commission, their state Attorney General, and law enforcement to report attempted or actual identity theft and fraud.

# **EXHIBIT AA**

# Maine Security Breach Reporting Form - Review

EDIT

Type of Organization (Please select one)	Other Commercial
Entity Name	The Burton Corporation
Street Address	180 Queen City Park Road
City	Burlington
State, or Country if outside the US	Vermont
Zip Code	05401
Name	Andrew McConnell
Title	Chief Financial Officer
Telephone Number	8026603235
Email Address	andrewm@burton.com
Relationship to entity whose information was compromised	Chief Financial Officer
Total number of persons affected (including Maine residents)	737
Total number of Maine residents affected	7
Date(s) Breach Occurred	02/11/2023
Date Breach Discovered	03/09/2023
Description of the Breach (please check all that apply)	External system breach (hacking)
Information Acquired - Name or other personal identifier in combination with (please check all that apply)	Social Security Number Driver's License Number or Non-Driver Identification Card Number Financial Account Number or Credit/Debit Card Number (in combination with security code, access code, password or PIN for the account)
Type of notification	Written
Date(s) of consumer notification	03/27/2023
Were identity theft protection services offered?	Yes
If yes, please provide the duration, the provider of the	12 months, Experian, credit monitoring and identity restoration

service and a brief description  
of the service

# Disclosure and Agreement

By checking the box below, you certify that all information supplied on this form is true and accurate to the best of your knowledge.

The disclosure statement has been read and agreed to by the individual submitting this Maine Attorney  
General Reporting Form. \*

Michele Veltri

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< PREVIOUS

CONTINUE TO SUBMIT FORM >

# Maine Security Breach Reporting Form

**Thank you for submitting the breach details through this reporting form. The information you have provided has been submitted to the agency.**

**Please close this browser window.**

< PREVIOUS

FINISH

# **EXHIBIT 1**

To the March 28, 2023 Notice

The investigation into this matter is ongoing, and this notice will be supplemented with any new significant facts learned subsequent to its submission. By providing this notice, The Burton Corporation (“Burton”) does not waive any rights or defenses regarding the applicability of Maine law, the applicability of the Maine data event notification statute, or personal jurisdiction.

### **Nature of the Data Event**

On or about February 11, 2023, Burton experienced a disruption to certain computer systems following a sophisticated cyber-attack. Burton quickly launched an investigation to determine the nature and scope of the activity, working with industry-leading computer forensics specialists to determine what happened and what information may have been affected. The investigation identified a limited number of files and folders as potentially accessed or taken by an unknown actor. Burton commenced a thorough review to determine whether sensitive information was present in the impacted files and folders. On March 9, 2023, it was determined that some information related to Maine residents was present in the files and folders that may have been accessed or taken.

Burton collects data from The Chill Foundation (“Chill”), a 501(c)(3) nonprofit organization that is located on Burton’s campus at 180 Queen City Park Road, Burlington, Vermont 05401. The investigation determined that personal information related to current or former employees of Chill was also potentially accessed or taken by an unknown actor. Burton notified Chill of this event and is notifying Chill employees if it determined that their personal information was impacted.

While the information varies for each individual, the information that could have been subject to unauthorized access includes name, date of birth, Social Security number, driver’s license number or state-issued identification number, passport number, and financial account information.

### **Notice to Maine Residents**

On or about March 27, 2023, Burton began providing written notice of this incident to seven (7) Maine residents. Six (6) Maine residents are current or former employees of Burton, and one (1) Maine resident is a current or former employee of Chill. Written notice is being provided in substantially the same form as the letter attached here as *Exhibit A*. Burton’s investigation into this event is ongoing. Burton may supplement this notification if it is determined that a significant number of additional Maine residents were impacted by this event.

### **Other Steps Taken and To Be Taken**

Upon discovering the event, Burton moved quickly to investigate and respond to the incident, assess the security of Burton systems, and reset relevant account passwords. Burton also began reviewing the contents of impacted systems to determine whether they contained personal information in order to identify potentially affected individuals. Further, Burton notified federal law enforcement regarding the event. Burton is also working to implement additional safeguards and training to its employees and is reviewing existing policies and procedures to reduce the likelihood of a similar future incident. Burton is providing access to credit monitoring services for one (1) year, through Experian, to individuals whose personal information was potentially affected by this incident, at no cost to these individuals. Burton is also notifying relevant state regulators, as required.

Additionally, Burton is providing impacted individuals with guidance on how to better protect against identity theft and fraud. Burton is providing individuals with information on how to place a fraud alert and security freeze on one’s credit file, the contact details for the national consumer reporting agencies, information on how to obtain a free credit report, a reminder to remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring free credit reports, and encouragement to contact the Federal Trade Commission, their state Attorney General, and law enforcement to report attempted or actual identity theft and fraud.



# **EXHIBIT A**



Return Mail Processing  
PO Box 589  
Claysburg, PA 16625-0589

May 26, 2023

J4834-L01-0000001 T00001 P001 \*\*\*\*\*SCH 5-DIGIT 12345



SAMPLE A SAMPLE - L01 ADULT  
APT ABC  
123 ANY STREET  
ANYTOWN, ST 12345-6789



**NOTICE OF [Extra1]**

Dear Sample A. Sample:

The Burton Corporation (“Burton”) writes to inform you of an incident that may affect the security of some of your information. This notice provides information about the incident, our response, and resources available to you to help protect your information from possible misuse, should you feel it necessary to do so.

**What Happened?** On February 11, 2023, Burton discovered suspicious activity impacting the operability of certain systems. We quickly launched an investigation to determine the nature and scope of the activity, working with industry-leading computer forensics specialists to determine what happened and what information may have been affected. The investigation identified a limited number of files and folders as potentially accessed or taken by an unknown actor. We commenced a thorough review to determine whether sensitive information was present in the impacted files and folders. On April 7, 2023, it was determined that some of your information was present in the files and folders that may have been accessed or taken. We then commenced an advanced address lookup service in order to identify the most recent contact information for affected individuals.

**What Information Was Involved?** Burton is notifying you out of an abundance of caution because information related to you was identified in the files that were potentially accessed or taken by an unknown actor. The information related to you that was potentially accessible may include your name, Social Security number, and financial account information. To date, Burton has not received any reports of actual or attempted misuse of your information.

**What We Are Doing.** We take this incident and the security of personal information in our care seriously. Upon learning of this incident, we moved quickly to investigate and respond to the incident, assess the security of relevant systems, and reset relevant account passwords. We are also reviewing the contents of the impacted systems to determine whether they contained personal information, reviewing internal systems to identify contact information for purposes of providing notice to potentially affected individuals, and notifying potentially affected individuals. As part of our ongoing commitment to the security of information, we are also reviewing existing policies and procedures to reduce the likelihood of a similar future incident. Burton is also notifying relevant state and federal regulators, as required. Finally, we reported this incident to law enforcement, and will participate with any criminal investigation into this matter.

As an added precaution, we are also offering complimentary access to Experian’s® IdentityWorks<sup>SM</sup> for ## months. These services include identity theft detection and resolution services.

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**What You Can Do.** We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity and to detect errors. You may also review the information contained in the attached *Steps You Can Take to Help Protect Personal Information*. There, you will also find more information on the identity theft detection and resolution services we are making available to you, and how to enroll.

**For More Information.** We understand that you may have questions about this incident that are not addressed in this letter. If you have additional questions, please call our call center at 1-833-420-2847 Monday – Friday, 9 am to 11 pm ET; Saturday – Sunday, 11 am to 8 pm ET.

We sincerely regret any inconvenience or concern this incident may have caused.

Sincerely,

John Lacy  
Chief Executive Officer  
The Burton Corporation

## STEPS YOU CAN TAKE TO HELP PROTECT PERSONAL INFORMATION

### Enroll in Monitoring and Resolution Services

If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that Identity Restoration is available to you for ## months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration).

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary ##-month membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you **enroll by: August 31, 2023** (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your **activation code: ABCDEFGHI**

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 1-833-420-2847 by August 31, 2023. Be prepared to provide engagement number ENGAGE# as proof of eligibility for the Identity Restoration services by Experian.

### **ADDITIONAL DETAILS REGARDING YOUR ##-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP**

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.\*
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance\*\*:** Provides coverage for certain costs and unauthorized electronic fund transfers.

\* Offline members will be eligible to call for additional reports quarterly after enrolling.

\*\* The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.



## **Monitor Your Accounts**

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

<b>Equifax</b>	<b>Experian</b>	<b>TransUnion</b>
<a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a>	<a href="https://www.experian.com/help/">https://www.experian.com/help/</a>	<a href="https://www.transunion.com/credit-help">https://www.transunion.com/credit-help</a>
1-888-298-0045	1-888-397-3742	1-800-916-8800
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

## **Additional Information**

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, D.C. 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft

should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

*For District of Columbia residents*, the District of Columbia Attorney General may be contacted at: 400 6th Street, NW, Washington, D.C. 20001; 202-727-3400; and [oag.dc.gov](http://oag.dc.gov).

*For Maryland residents*, the Maryland Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-410-528-8662 or 1-888-743-0023; and <https://www.marylandattorneygeneral.gov/>. Burton is located at 180 Queen City Park Road, Burlington, Vermont, 05401.

*For New Mexico residents*, you have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting bureaus must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to your file is limited; you must give your consent for credit reports to be provided to employers; you may limit “prescreened” offers of credit and insurance you get based on information in your credit report; and you may seek damages from violators. You may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active-duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting [www.consumerfinance.gov/f/201504\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](http://www.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf), or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

*For New York residents*, the New York Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or <https://ag.ny.gov/>.

*For North Carolina residents*, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and [www.ncdoj.gov](http://www.ncdoj.gov).

*For Rhode Island residents*, the Rhode Island Attorney General may be reached at: 150 South Main Street, Providence, RI 02903; [www.riag.ri.gov](http://www.riag.ri.gov); and 1-401-274-4400. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. There are 25 Rhode Island residents impacted by this incident.

